



City of Austell Job Description Full Time – Parks Crew Leader

Reports to: Parks Supervisor and Crew Chief

Job Summary:

The Full Time - Parks Maintenance employee will perform maintenance, repair and grounds keeping duties for Austell parks, athletic fields, and recreation facilities. These tasks involve the ability to exert moderate physical effort and the ability to lead a small and/or large crew.

Essential Functions:

The following list of duties and responsibilities are intended to illustrate the primary functions of the position and are not intended to be all-inclusive.

- Performs general maintenance and repair park buildings, facilities, equipment and structures; including painting, installing, repairing signs and fixtures. Maintain restrooms, transport and assemble recreation equipment, maintain plumbing fixtures.
- Performs grounds and landscape maintenance duties throughout the parks, on the athletic fields, parking lots, trails, and surrounding area; prune plants, trees/shrubs, mows lawn, blows leaves removing debris from walkways; apply pesticides and other chemicals as needed.
- Inspects playground equipment and other recreational facilities and picnic tables; determines condition and compiles records of findings; repair/replace damaged parts; ensures safe conditions; and submits reports of unsafe conditions.
- Collects trash, litter, debris and transports to appropriate receptacles/dumpster sites.
- Operates a variety of equipment, hand and power tools in the performance of assigned park maintenance activities.
- Supervises full time, part time and seasonal maintenance personnel as assigned; responds to questions and request from park visitors, citizens, schools, community groups and the general public.

Additional Requirements:

The following certificates/licenses/registrations are preferred but not required unless specifically stated:

- High School Diploma or GED, supplemented;
 - Two-year previous experience performing landscape maintenance work, preferably associated with building/mechanical trades OR any equivalent combination of education, training, and experience which provides the requisite knowledge skills and abilities for the job.
- One-year managerial skills.
- Must possess and maintain a valid driver's license.