

**MINUTES OF THE
REGULAR COUNCIL MEETING
CITY OF AUSTELL
MONDAY, JANUARY 7, 2013**

Present: Mayor Joe Jerkins
Kirsten Anderson
Trudie Causey
Virginia Reagan
Martin Standard
Scott Thomas
Suzanne Thomason

Absent: Chief Starrett

The regular meeting of the Mayor and the City Council was held on Monday, January 7, 2013 at 7:00 P.M. at City Hall.

Also present were: Scott Kimbrough, City Attorney; Carolyn Duncan, City Clerk; Sandra Farmer, Deputy City Clerk; General Administration; Denise Soesbee, Finance Director; Randy Bowens, Public Works Director; Jim Graham, Community Affairs Director; Tim Williams, Fire Chief.

1. CALL TO ORDER

Mayor Jerkins called the meeting to order. Pastor John R. Bailey gave the Invocation and Mayor Jerkins led the Pledge of Allegiance. Mayor Jerkins asked the Council if they had any items to add to the Agenda. No one added any items.

Mayor Jerkins presented a 5 Year Pin to Justin Richardson and thanked him for his hard work and his service to the City.

2. CONSENT AGENDA – INFORMATION AND UPDATE

(No Action Required by Council – See Specific Department Director before Meeting.)

3. CONSENT AGENDA

- A. Approve Bills
- B. Approve Legal Bills \$712.50
- C. Approve Minutes of Regular Council Meeting December 3, 2012

Mr. Thomas moved to follow the recommendation of Mayor Jerkins to approve the Consent Agenda. Seconded by Ms. Causey. Motion passed (6-0).

4. EXCEPTION TO CONSENT AGENDA

5. CITIZENS REPORT

Mayor Jerkins asked if anyone would like to speak to the Mayor and Council. Mr. Larry Robert stated his name and stated he was the liaison for Veteran's Information Reference Office affiliated with Vitas Healthcare of Georgia on Love Street. I wanted to remind everyone of the grand opening on Tuesday, January 15, 2013 from 11:00 a.m. to 2:00 p.m.

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We will be there to entertain the guests and hopefully the members of the Council will attend. The office will be open every Tuesday beginning next week from 1:00 to 3:00. This will be the third office I think in the State of Georgia and the second within Cobb County. However, we will be serving not just people from Austell but people from west of there as well. I am a credited Claim Agent for the Department of Veterans Affairs. I am experienced with pension and service plans for disability. I will be able to provide that type of expertise as well as expertise to several of the coalitions were involved in nationwide. We are real excited about this and members of the Veterans Administration will be there as well as representatives from the American Legion. Representatives from Post 5 will also be present. Mayor Jerkins thanked Mr. Robert for the invitation and thanked him for coming to the Council Meeting.

**6. GAS SYSTEM REPRESENTATIVE
JOE JERKINS**

Mayor Jerkins stated the Gas System had no meeting due to the holiday schedule. The meeting will be next month.

**7. FINANCE DEPARTMENT
VIRGINIA REAGAN, CHAIRPERSON
Denise Soesbee, Director**

- A. Financial Report
- B. 2012 City of Austell Audit Report
Ms. Reagan stated Mr. Doug Moses of Mauldin & Jenkins presented the Audit Report at the Pre-Agenda meeting.

**8. GENERAL ADMINISTRATION
KIRSTEN ANDERSON, CHAIRPERSON
Carolyn Duncan, Director**

- A. 2013 Qualifying Information
(Please see attached sheet :)
- B. Designate Open records Officer
Ms. Anderson stated due to a change in legislation, an agency must designate an Open Records Officer to whom written requests must be made: O.C.G.A. 18-71(b)(1)(B); O.C.G.A. 50-18-71(b)(2).

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Ms. Anderson moved to follow the recommendation of the Mayor and Council to approve Carolyn Duncan, City Clerk as the Open Records Request Officer. Seconded by Ms. Reagan. Motion passed (6-0).

**9. POLICE DEPARTMENT
VIRGINIA REAGAN, CHAIRPERSON
Bob Starrett, Police Chief**

- A. Police Report
- B. Code Enforcement Report
- C. Privilege Licenses for 2013

Ms. Reagan stated attached is the list of Privilege License Renewals for 2013. At the time this material was turned in, all applications for the year 2013 may not have been received by the City Clerk's office. The Police Committee requests Council to approve this list pending the completion of each application for the businesses.

PRIVILEGE LICENSE RENEWALS FOR 2013

Beer, Wine and Liquor

**Package Retail
Malt Beverages Only**

1. Texaco – 2671 Jefferson Street

**Package Retail
Malt Beverages and Wine**

1. Stop Buy Food Mart – 2954 Bankhead Highway
2. Austell Food Store – 5565 Austell-Powder Springs Road
3. Austell Beer and Wine – 3034 Bankhead Highway
4. Z's Quick Mart – 4805 Austell-Powder Springs Road

Package Retail Liquor

1. Sewani Bros. – D/B/A/ Joe's Bottle Shop – 3034 Veterans Memorial Hwy.
2. Al's Package Store – 5770 Harris Street
3. Nana's Liquor – 5770 Harris Street
4. Al's Liquor – 5770 Harris Street

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**Consumption on Premises
Malt Beer and Wine**

1. Seung H. Lee D/B/A Café Hot Wings – 1951 Veterans Memorial Hwy.

**Consumption on Premises
Malt Beverages, Wine and Liquor**

1. Sweetwater BBO, Inc. – 2471 Veterans Memorial Hwy.
2. El Acapulquito – 1936 Veterans Memorial Hwy.
3. Margarita's Mexican Cantina – 2856 Veterans Memorial Hwy.

Title Pawn

1. Austell Title Pawn – 5355 Austell Road
2. Austell Gold and Pawn – 6205 Veterans Memorial Hwy.

Towing Services

1. Henson's Wrecker Service – 1975 Veterans Memorial Hwy.
2. Willie's Wrecker Service – 1930 Royal Industrial Blvd.
3. Dixie Wrecker Service – 7220 Old Beulah Road, Lithia Springs, GA
4. Massey Wrecker Service – 3795 Kings Hwy., Douglasville, GA

Bail Bonding Companies

1. Lee Quick Bail – 5946 Broad Street, Douglasville, GA
2. A-24 Bonding Company – 2238 Austell Road, Marietta, GA

**Game Rooms
(None)**

Ms. Reagan moved to follow the recommendation of the Police Committee to approve the renewals pending the applications received of the Privileges Licenses for 2013. Seconded by Mr. Thomas. Motion passed (6-0).

- D. * 5 Year Pin to be given for Justin Richardson

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**10. FIRE DEPARTMENT
SCOTT THOMAS, CHAIRPERSON
Tim Williams, Fire Chief**

A. Fire Report

**11. PUBLIC WORKS DEPARTMENT
KIRSTEN ANDERSON, CHAIRPERSON
Randy Bowens, Director**

Recommendation and Approval:

A. Adoption of 2013 Water Rate Schedule

Ms. Anderson stated it is the recommendation of the Public Works Committee to adopt the following water rate increases as proposed by Keck and Wood, Inc. to become effective January 1, 2013. The governmental contractual water rate would be increased by 6 percent, or 14 cents per gallon.

The City's water and sewer revenue bonds have been fully retired thus eliminating the obligation for debt service coverage of 20 percent above the debt service, operations, and maintenance costs for the water system. Without the coverage factor, water rates should be adjusted upward 14 cents per 1,000 gallons to recognize the latest changes to Cobb County-Marietta Water Authority's rates.

Inside City:

	<u>Current</u>	<u>Proposed</u>
First 2,000 gallons (minimum bill)	\$7.18	\$7.46
2,001 gallons to 7,000 gallons	\$3.66	\$3.80
7,001 gallons to 15,000 gallons	\$4.29	\$4.43
15,001 gallons and above	\$6.19	\$6.33

Outside City:

	<u>Current</u>	<u>Proposed</u>
First 2,000 gallons (minimum bill)	\$7.68	\$7.96
2,001 gallons to 7,000 gallons	\$3.91	\$4.05
7,001 gallons to 15,000 gallons	\$4.60	\$4.74
15,001 gallons and above	\$6.69	\$6.83

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Austell Box Board Corporation:

	<u>Current</u>	<u>Proposed</u>
First 2,000 gallons (minimum bill)	\$7.18	\$7.46
2,001 gallons to 7,000 gallons	\$3.66	\$3.80
7,001 gallons to 15,000 gallons	\$4.29	\$4.43
15,001 gallons and above	\$6.19	\$6.33

The rate schedule above is based on the required Metropolitan North Georgia Water Planning District's Water Supply and Water Conservation Management Plan's three tiered rate schedule. The purpose of the structure is to encourage water conservation.

Ms. Anderson moved to follow the recommendation of the Public Works Committee to adopt the water rate schedule for 2013. Seconded by Ms. Reagan. Motion passed (6-0).

**12. PARKS DEPARTMENT
SCOTT THOMAS, CHAIRPERSON
Jim Graham, Director**

A. No Report

**13. COMMUNITY DEVELOPMENT DEPARTMENT
SUZANNE THOMASON, CHAIRPERSON
Jim Graham, Director**

A. Adoption STWP (Short Term Work Program) 5 Year Update

Ms. Thomason stated at this time I would like to turn this over to Mr. Kimbrough, for a Public Hearing.

Mr. Kimbrough stated at this time I would like to call for a Public Hearing for the Adoption of the Short Term Work Program 5 Year Update. Mr. Kimbrough asked if anyone had signed up to speak in opposition. No one did. Mr. Kimbrough asked Mr. Graham if this was advertised properly and Mr. Graham stated yes, it was advertised. Mr. Kimbrough asked Mr. Graham if this was basically the projects and goals the City would like to complete in the next five years. Mr. Graham stated, yes, it is. Mr. Kimbrough asked if anyone had any questions. No one did. Mr. Kimbrough stated we need a motion to close the Public Hearing.

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Ms. Causey moved to follow the recommendation of Mr. Kimbrough to close the Public Hearing. Seconded by Ms. Anderson. Motion passed (6-0).

Ms. Thomason moved to follow the recommendation to adopt the Short-Term Work Program 5 Year Update. Seconded by Ms. Causey. Motion passed (6-0).

B. Adoption of LCI 10 Year Update Resolution

Ms. Thomason stated in order to complete the required LCI update on the original study that was completed in 2002 the Department of Community Affairs submitted an application for LCI planning funds in the amount of \$80,000.00 with a \$20,000.00 match from the City. The City's match amount would be taken from SPLOST funds.

It is anticipated the marketing study and analysis will be done in a smaller area within the downtown LCI study area, but cannot be pinpointed until selected stakeholders help define the boundary. (LCI study area aerial map and application enclosed).

Ms. Thomason moved to follow the recommendation of the Community Affairs Committee recommends adoption of the necessary resolution by Mayor Jerkins and Council. Seconded by Ms. Anderson. Motion passed (6-0).

14. ATTORNEY, DUPREE & KIMBROUGH

A. No Report

15. MAYOR'S REPORT

A. CMA MEETING

TIME:

LOCATION:

January 8, 2013

6:30 P.M.

Cobb Chamber of Commerce

16. ADJOURN

Ms. Causey moved to follow the recommendation of Mayor Jerkins to adjourn the meeting. Seconded by Mr. Thomas. Motion passed (6-0).