



STORMWATER FEE CREDIT APPLICATION INSTRUCTIONS TO APPLICANTS

The City of Austell Stormwater Utility Program provides the opportunity for a credit on the stormwater utility fee for site-specific stormwater structural control facilities that reduce the potential for stormwater impacts on the Austell stormwater conveyance system.

Stormwater structural controls are constructed stormwater management facilities designed to treat stormwater runoff and/or mitigate the effects of increased stormwater runoff peak rate, volume and velocity during urbanization. These facilities include but are not limited to stormwater ponds, stormwater wetlands, bioretention areas, sand filters, infiltration trenches and enhanced swales. The following information summarizes the process for applying for a credit, the structural stormwater control facilities that are eligible for a credit, and the amount of credit that may be applicable. Applicants for a credit on their stormwater utility fee must submit the attached application form and associated documentation. By submitting the completed application, the Property Owner indicates that he/she has reviewed the criteria for stormwater utility fee credits and asserts that the property on the application form is eligible for a stormwater utility credit.

Eligibility Requirements for Stormwater Fee Credits

Property Owners of developed land may receive a stormwater utility fee credit for privately owned and maintained on-site structural stormwater control facilities. Stormwater utility fee credits are determined based on the technical requirements, and design and performance standards of structural stormwater control facilities contained in the Georgia Stormwater Management Manual (<http://www.georgiastormwater.com>), as may be updated or amended from time to time. Stormwater utility fee credits may be partial or full credits up to a total of thirty (30) percent of the stormwater utility fee applicable to a property, and will be granted in the following increments and based on the amount of impervious area draining to the stormwater structural facilities:

1. Ten percent (10%) credit for structural stormwater control facilities sized and functioning to meet Water Quality requirement in accordance with the Georgia Stormwater Management Manual.
2. Ten percent (10%) credit for structural stormwater control facilities sized and functioning to meet Channel Protection requirement in accordance with the Georgia Stormwater Management Manual.
3. Ten percent (10%) credit for structural stormwater control facilities sized and functioning to meet the Overbank Flood Protection requirement in accordance with the Georgia Stormwater Management Manual.

**City of Austell Stormwater Fee Credit Application
Instructions to Applicants**

If a proprietary device is used to meet the Water Quality requirement criteria, the Property Owner must provide the information required in the Austell's Proprietary System Approval Guidelines.

Any credit allowed against the stormwater utility fee is conditioned on (1) continuing compliance with the City's design and performance standards as stated in the Georgia Stormwater Management Manual as may be updated or amended from time to time; and (2) continuing provision of the structural stormwater control facilities, operated, and maintained by the Property Owner or owners upon which the credit is based. The City of Austell may revoke any credit at any time for non-compliance with these conditions.

Applicants receiving a credit for a structural stormwater control facility as defined in the Georgia Stormwater Management Manual must have an approved Operation and Maintenance Plan on file with City of Austell for the applicant's facility.

A Property Owner will have to reapply for stormwater utility fee credits every 5 years; however, City may terminate the credit if City finds that any structural stormwater control facility does not comply with the originally approved credit application.

Eligibility Requirement for 100 percent Credit

Properties are eligible for 100 percent credit against their stormwater utility fee if there is no stormwater discharge from the property to the stormwater conveyance system, including all manmade structures and natural watercourses on public and private property.

On-site disposal of runoff under all rainfall events (such as through storage, infiltration, and evaporation) must be documented in a technical report prepared by a Georgia licensed professional engineer.

Performance Criteria for Stormwater Utility Fee Credits

The current performance criteria used to determine compliance with the stormwater ordinance criteria for stormwater utility fee credits include:

- 1. Water Quality requirement** - Design, construct, and maintain structural stormwater control facilities that meet the requirements of the Georgia Stormwater Management Manual to treat runoff from all storms of one and two tenths (1.2) inches or less precipitation depth to a level that will reduce the Total Suspended Solids load from the applicant's property by an annual amount of eighty (80) percent.
- 2. Channel Protection requirement** - Provide extended detention of the 1-year storm (3.36 inches) such that the volume is released over a 24-hour period to reduce bankfull flow conditions and downstream channel scour.
- 3. Overbank Flood Protection requirement** - Provide peak discharge control such that the peak runoff rate for a 25-year design storm from the applicant's property does not exceed the rate under undeveloped conditions.

Credit Application Process

Applicants for fee credits must submit a Stormwater Fee Credit Application Form (attached) to the City of Austell for consideration. To allow for a timely review, applications must be received no later than June 30. Upon receipt of the application, the City of Austell will review the application and make a determination as to whether the applicable criteria for a credit have been met. All decisions regarding the approval or disapproval of a stormwater utility fee credit application will be made within sixty (60) days of the date the completed application was received by the City. Applications received and / or approved after June 30, the stormwater utility fee credit will be applied the following year.

Required Supporting Documentation

Before the City will review a credit application, a complete set of the following documentation must be provided:

- 1. Stormwater Management Site Plan** showing impervious areas with total within the parcel boundary, drainage basins within the parcel boundary, the locations of structural stormwater control facilities, cross-section details of the structural stormwater control facilities and the details of outlet structures.
- 2. Stormwater Management Report** showing that the design and construction of the structural stormwater control facilities meet all of the four criteria required for a credit. The report should include design calculations, hydrographs and Site Development Review Tool.
- 3. Operation and Maintenance Plan** for the structural control facility that consists of the Inspection and Maintenance Agreement and Stormwater Management Facility Guidance contained in the Appendix B of the City Stormwater Development Guidelines.
- 4. Certification** by a Georgia licensed professional engineer that items 1, 2 and 3 are accurate and complete. The professional engineer must seal, sign and date the plan and report. The certification must not be more than five (5) years old.

Period of Approved Credits

Once approved, credits will remain in force for a period of five (5) years at which time a renewal application must be submitted. The property owner must submit a renewal application using the attached Stormwater Fee Credit Application Form sixty (60) days before the termination date to avoid termination of the credit. The credit renewal application must be sealed by a Georgia licensed professional engineer and must certify that the structural stormwater control facilities have been inspected and continue to operate as described in the original credit application. If substantive changes have occurred on the property, with the structural control facilities or within the contributory drainage areas, a new application must be prepared.

During the approved period, the Property Owner must maintain the stormwater control facilities according to the Operation and Maintenance Plan approved by City. The credit will be terminated if the Property Owner fails to maintain the stormwater control facilities as agreed.