



**CITY OF AUSTELL
DEPARTMENT OF PUBLIC WORKS
CLASSIFICATION DESCRIPTION**

CLASS TITLE:	Stormwater Maintenance Worker
DEPARTMENT:	Public Works
DIVISION:	Stormwater Management Division

GENERAL PURPOSE:

Performs a variety of semi-skilled and skilled tasks supporting maintenance work, and operates a variety of equipment on the construction, operation, repair, maintenance, and replacement of City Street and storm drainage facilities and systems.

SUPERVISION RECEIVED:

Works under the immediate supervision of Public Works Director, Assistant Public Works Director and Stormwater Manager.

SUPERVISION EXERCISED:

None.

KNOWLEDGE OF:

- Safety practices and procedures applicable to assigned work.
- Occupational hazards and safety precautions applicable to assigned work.
- Maintenance materials, methods, and techniques for storm water facilities.

ESSENTIAL DUTIES AND RESPONSABILITIES:

A. Erosion, Pollution, and Sedimentation Control

1. Performs soil erosion inspections.
2. Document inspections with photographs, comments and/or notes.
3. Confer with management on the issuance of stop work orders, notice of violations, and citations to soil erosion violators.
4. Ensure the proper maintenance of equipment and tools by cleaning and checking equipment and tools after use.
5. Drive trucks of various sizes and weights in the loading, hauling, and unloading of various equipment, gravel, and sand.
6. Performs routine inspections and preventive maintenance on assigned equipment and refers defects or needed repairs to supervisor.

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7. Performs required labor involved in construction and maintenance projects as part of crew, including pavement cutting, ditch digging, manhole and catch basin cleaning, main and pipe repair, laying and backfilling.
 8. Performs other related duties as assigned.

B. Stormwater Management

1. Performs inspections of the storm drainage system and appurtenances throughout the City of Austell.
2. Conducts annual inspections of post construction Best Management Practices, such as detention ponds, for maintenance needs.
3. Conducts dry weather screening of storm drain outfalls for illicit discharges and illegal connections and performs water quality testing as required.
4. Conducts inspections at critical construction stages and following rain events, including temporary and long-term water quality and quantity practices.
5. Document inspections with photographs.
6. Recommends stormwater enforcement actions to the Supervisor when violations are found.
7. Monitors water quality based on project needs and design consideration. Monitor changes in water quality standards, practices and techniques and recommend activities.
8. Inspect and enforce all buffer requirements.
9. Inspects for illicit discharge detection and elimination, dry weather screening and water quality monitoring.
10. Performs other related duties as assigned.

DESIRED MINIMUM QUALIFICATIONS:

Education and Experience:

1. Graduate from high school or GED equivalent.
2. Any equivalent combination of education and experiences.

Necessary knowledge, skills, and abilities:

1. Knowledge of basic principles of natural stormwater drainage, stormwater management practices, and inspection techniques.
2. Knowledge of erosion, pollution, as well as the causes, practices, and inspection techniques of the sedimentation control process.
3. Skilled in conducting field inspections and assessing conditions for repair and/or maintenance of stormwater structures and systems.

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4. Skilled in detecting/locating defects in stormwater management systems and erosion, pollution, and sedimentation control practices to determine conformance to codes and ordinances.
5. Basic knowledge of equipment, facilities, materials, methods, and procedures used in maintenance, construction, and repair activities.
6. Skilled in the operation of a wide variety of tools and equipment.
7. Skilled in the basic use of Microsoft Office applications, including Outlook e-mail, Word, and Excel.
8. Skilled in oral and written communications and the ability to establish and maintain effective working relationships with employees, other departments, and the public.
9. Ability to perform heavy manual tasks for extended periods of time.
10. Ability to work safely.
11. Ability to read, understand, and apply the City Stormwater management ordinances and regulations as it pertains to erosion, pollution, and sedimentation control.
12. Ability to communicate calmly and politely with citizens regarding stormwater management and erosion, pollution, and sedimentation issues.
13. Ability to read data from a computer, laptop computer, or smaller keyboard devices, such as GPS devices.
14. Ability to use complex water testing equipment for field testing of water quality.
15. Ability to navigate steep, rocky, brush terrain to perform inspections in areas where hazardous conditions may occur and work outside in inclement weather.

Licenses and Certifications:

- Valid Georgia drivers' license.
- Level 1B, Advanced Fundamentals Certified Inspector certification.

TOOLS AND EQUIPMENT USED:

Motorized vehicles and equipment, including dump truck, pickup truck, utility truck, tamper, plate compactor, saws, pumps, compressors, sanders, generators, common hand and power tools, shovels, wrenches, detection devices, mobile radio, phone, ditch witch, mini excavator, and other related equipment.

PHYSICAL DEMANDS:

The physical demands described herein are representative of those that must be met by an employee to successfully perform the essential job functions of this job. Reasonable

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accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to use hands and/or fingers to handle, feel, or operate objects, tools, or controls in addition, to reaching with hands and arms. The employee frequently is required to stand while talking/listening. The employee is frequently required to walk, sit, climb, or balance, stoop, crouch, crawl, and smell.

The employee must frequently lift and/or move up to twenty-five (25) pounds and occasionally in and/or move up to one hundred (100) pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception and the ability to adjust focus.

WORK ENVIRONMENT:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee regularly works in outside weather conditions. The employee frequently works near moving mechanical parts and is frequently exposed to wet and/or humid conditions and vibration. The employee occasionally works in high, precarious places and is occasionally exposed to fumes or airborne particles, toxic or caustic chemicals and risk of electrical shock. The noise level in the work environment is usually moderate to loud.

SELECTION GUIDELINES:

Formal application, rating of education and experience; oral interview and reference check and job-related tests may be required. The City of Austell is a Drug-free workplace if selected an employment physical and drug screen will be required.

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

This job description does not constitute an employment agreement between the City of Austell and the employee, and it is subject to change by the Austell Public Works Department as the needs of the City of Austell and requirements of the job change.

The City of Austell is an Equal Opportunity Employer. Austell City Government does not discriminate on the basis of race, color, national origin, sex, religion, age or disability in employment or the provision of services.

How to apply:

- Please complete an application in its entirety and return it to Human Resources.
 - ❖ 5000 Austell-Powder Springs Rd. Suite 220
Austell, GA 30106
(770) 944- 4303