



**AUSTELL PARKS DEPARTMENT
COLLAR PARK GAZEBO
RENTAL AGREEMENT**

NAME: _____

ADDRESS: _____

HOME : _____ WORK : _____ CELL: _____

RESERVATION DATE: _____

TYPE OF ACTIVITY: _____

NO TEEN FUNCTIONS ALLOWED

EVENT START TIME: _____ a.m./p.m.

DEPARTURE TIME: _____ a.m./p.m.

PRICE: \$125.00 per hour.

Events held on Monday through Thursday are discounted at a rate of 50% original rental fee.

PAYMENT AT TIME OF RENTAL _____

BALANCE DUE ON _____ IN THE AMOUNT OF _____

BALANCE PAID ON _____

HOURS: Between the hours of 8:00 a.m. and 10:00 p.m. Monday through Sunday. Please include sufficient time in your rental hours for set up and clean up.

DEPOSIT: A \$100.00 Deposit must be paid in the form of money order and is due at the time of reservation. The deposit will be returned by mail within two weeks after the rental date providing all the criteria in this form is met.

PARKING: No parking on grass or access driveway.

CANCELLATION: Cancellations must be made 15 days prior to the rental date in order to receive a full deposit return. The full security is forfeited if cancellation occurs less than 15 days prior.

ALCOHOL: No alcoholic beverages are allowed in or around the Gazebo or any part of the park.

WEATHER: No refunds will be made in the event of inclement weather.

DECORATIONS: No nails, tacks, staples, or tape may be affixed to the Gazebo. No objects may be attached to the ceiling inside or the roof outside.

FOOD: No food or soft drinks are allowed inside the Gazebo.

FIRE: No smoking materials (cigarettes, cigars, pipes) allowed inside the Gazebo.

CLEAN UP: All decorations, papers, and pamphlets must be removed from in and around the Gazebo before leaving the area. A trash receptacle is placed near-by.

PARK PROPERTY: The renter is responsible for the Gazebo and surrounding area during the designated rental time. Any damage to the Gazebo, or anything immediately surrounding it, will result in the forfeiture of the security deposit and billed for any additional damage costs.

ACCESSORIES: The following accessories are not permitted on park property without prior permission from the Parks Department: Moonwalks, Trampolines, Tents, and/or Canopies of any kind. If approved an additional \$100 deposit will be required.

PETS: Absolutely no pets or animals of any kind are allowed in the Gazebo with exception to those animals used for the sight impaired.

If you have any questions please direct them to the City of Austell Parks Department at (770) 944-4309

The undersigned acknowledges that the City of Austell is not responsible for loss, damages or injury that occurs to any person or thing as a result of the usage covered in this agreement.

I hereby agree to comply strictly with and be legally responsible for all the rules and regulations of the City of Austell included in this agreement. I further understand that in the event I am found in violation of any of the rules or am found conducting any illegal activity on City of Austell property I will be escorted off the property by the City of Austell Police Department and will forfeit all rental fees paid.

PRINT FULL NAME: _____

SIGN FULL NAME: _____

DATE: _____

This contract not valid until signed by a City of Austell representative and the total amount due has been paid.

CITY OF AUSTELL REPRESENTATIVE: _____ DATE: _____