



Community Affairs
5000 Austell Powder Springs Rd
Suite 141
Austell, GA 30106
Office: (770) 944-4309
Web: www.austellga.gov

COMMERCIAL PERMIT APPLICATION

All contractors are required to have a Georgia Contractor's License and a business license from a Georgia municipality

Date of Submittal: _____

Date of Issuance: _____

Staff: _____

Cost of Permit: _____

*Note: A separate permit is required for each building or structure on which work is to be done. If building contains more than (1) Dwelling unit, a separate permit is required for each unit in which work will be done.

Expiration of Permits: A building permit for new construction shall be valid for a period of 1 year. The building permits will expire at the end of the issuance day the following year whether work has been completed or not at which time the permit will be required to be renewed for work to continue. The renewal shall be submitted in writing by the permit holder prior to such permit expiring. If you fail in renewing your permit and continue to work under an expired permit you will be found in violation of the ordinance, resulting in a fine starting at \$150.00 or 2 days incarceration for your first violation.

THE FOLLOWING ITEMS MUST BE ATTACHED TO THE APPLICATION BEFORE ZONING AND THE BUILDING DEPARTMENT WILL APPROVE YOUR PERMIT.

- Site plan showing the location of the Building and all structures
Copy of State Card, Business License and DL of state card Holder.
Permit Agent form and DL of agent. (if applicable)
3 sets of min. 18x24 plans including mechanical, electrical, plumbing and life safety.
Electronic copy
All plans should have "Released for construction" on them.

PERMIT # _____

SHELL: _____ NEW TENANT: _____ ADD: _____ REMODEL: _____

Job Site Address: _____

Bldg. Outside Dimensions: _____ Septic Sewer Parcel ID# _____

Person Responsible for Plans: _____ Phone: _____ Email: _____

Property Owner's Name: _____ Phone: _____ Email: _____

Address: _____ City: _____ State: _____ Zip: _____

General Contractor: _____ Phone: _____ Email: _____

Address: _____ City: _____ State: _____ Zip: _____

Stories in Building: _____ Number of Buildings: _____ Basement? Yes No

Superintendent/Project manager on site: _____

Phone#: _____

Construction Cost: _____

Occupancy type per NFPA 101: _____ Load per NFPA 101: _____

New Bldg. Sq. Ft: _____

Addition Sq. Ft.: _____ Remodel Sq. Ft.: _____

Construction Type per Building Code: _____ Space Completely Sprinkled: Yes No

Other fire protection system(s): _____

Cost of permit: See fee Schedule



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RE-INSPECTION FEES: \$50.00 each occurrence.

Work Commencing Without a Permit: Where any work for which a permit is required is started without such a permit having been issued, the applicable fees shall be doubled. (This includes permits for Building, Electrical, Plumbing, Mechanical, Gas Etc.) The payment of such a double fee shall not relieve any persons from fully complying with the requirements if all applicable codes and City Ordinances including on work already performed, concealed or otherwise not inspected, nor shall it relieve them from any other penalties as may be prescribed by law. As stated by the city's ordinance Article 1 Section 22-2 the first violation will result in a fine \$150.00 dollars or 2 days incarceration increasing with each violation.

I hereby certify that I have read and examined this document and know the same to be true and correct. All provisions of laws and ordinances governing This type of work will be complied with whether specified herein or not. Granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or the performance of construction.

DATE

CONTRACTOR OR AUTHORIZED AGENT - PRINT NAME

SIGNATURE OF CONTRACTOR OR AUTHORIZED AGENT



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The provisions of the Georgia State Minimum Standard Energy Code, as adopted and amended the Georgia Department of Community Affairs, shall regulate the design of building envelopes for adequate thermal resistance and low air leakage, as well as the design and selection of mechanical, electrical, service water heating and illumination systems and equipment that will enable the effective use of energy in new building construction. **Any duct or envelope tightness verification or testing required by this Code shall be performed by an independent contractor hired by the builder.** The results of such testing shall be made available to the Building Official for his/her acceptance. Failures in meeting the provisions of the Code concerning duct and envelope tightness shall result in the testing being required to be performed again, after corrections to deficiencies have been made, and a re-inspection fee in the original amount has been paid.

The air tightness of the building, dwelling or dwelling unit(s) shall be performed in accordance with Code and after all rough-in inspections have been approved, after the installation of all exterior and interior wall coverings and after installation of all penetrations of the building envelope, including doors and windows and penetrations for utilities, plumbing, electrical, ventilation, combustion appliances, etc.

FOR OFFICE USE ONLY

BASE APPLICATION ACCEPTED BY: _____
PLANS CHECKED BY: _____
ZONING APPROVAL: _____ TAX PARCEL NUMBER: _____
STORMWATER APPROVAL: _____ FLOOD ZONE _____
APPROVED FOR ISSUANCE BY: _____

Stipulations / Comments
